南臺科技大學
一一一學年度第一學期研究生學位考試時間表

項次	工作項目	第1梯次 日期	週次	第2梯次 日期	週次	資料準備單位	應完成資料	說明
1	公告舉行學位考試	111.09.16	2	111.09.16	2	註冊組	G1.舉行學位考試 公告	
2	申請學位考試	111.10.11｜111.10.16	6	111.11.14｜111.11.20	11	研究生	S1.論文摘要 S2.切結書 論文初稿(一份) 投稿接受證明 （抽印本或論文被接受信函） 各所指定資料 S4.Turnitin 論文原創性報告 L1.論文延後公開申請書(南臺圖書館)	欲申請同學請於學位考試申請暨管理系統 DegreeApp 線上提出申請(https://aura.stust.edu.tw/DegreeApp/login.aspx)並備妥指定資料，向所屬系(所)辦公室提出申請。 若論文因涉及機密、專利事項需申請延後公開者，申請時需另繳交論文延後公開申請書(南臺圖書館)至系辦。
3	系所初審	111.10.17｜111.10.21	7	111.11.21｜111.11.25	12	所屬系所	D1.學位考試申請資格審查表 專業領域之論文計畫書審查	系所自訂規定審查
4	修課學分審查	111.10.24｜111.10.28	8	111.11.28｜111.12.02	13	註冊組	D1.學位考試申請資格審查表 專業領域之論文計畫書審查	第1梯次申請審查結果 111.10.31 第2梯次申請審查結果 111.12.05 學位考試申請暨管理系統開放查詢
5	考試委員建議名單	111.10.31｜111.11.06	9	111.12.05｜111.12.11	14	所屬系所	D2.學位考試委員建議名單	建議名單送至註冊組彙整後，陳請 教務長遴選簽核。
6	確定考試委員名單	111.11.07｜111.11.11	10	111.12.12｜111.12.16	15	所屬系所	D4.辦理學位考試電子簽 附件： (1)D2.學位考試委員建議名單(簽核後掃瞄檔) (2)經費動支暨請購申請單	預算編列另見預算編列說明
6						註冊組	學位考試委員聘書核發	D2.學位考試委員建議名單簽核後，註冊組將郵寄學位考試委員聘書。 無法應聘須立即反映，另行聘請。
7	寄發論文	111.11.14｜111.11.18	11	111.12.19｜111.12.23	16	所屬系所	論文初稿（每位委員一份）	第1梯次申請生可於111.11.14~11.18，第2梯次申請生可於111.12.19~12.23交付所屬系所統一寄送。未於上述時間完稿交付者需自費自行郵寄。
8	公告舉行考試	111.11.21｜111.11.25	12	111.12.26｜111.12.30	17	所屬系所		
9	考試日	111.11.28｜112.01.31	13~22	112.01.03｜112.01.31	18~22	所屬系所	D7.校外考試委員所得收據撥款清冊(教職員/執行業務報酬所得)	考前收據交給指導教授 考試結束後撥款清冊(教職員)附 D4.簽呈影本、D2.學位考試委員建議名單(簽核後影本)陳請撥款。
9						研究生	D8.成績評分表(每位委員一張) D9.論文及格證明書	請登入學位考試申請暨管理系統 DegreeApp 列印並於考前交給指導教授
10	辦理離校手續	112.01.17｜112.02.10	20~寒假	112.01.17｜112.02.10	20~寒假	研究生	G5.離校手續單	

1. 106 入學研究生需線上修讀學術研究倫理教育課程，線上通過測驗後臺灣學術倫理教育資源中心會發予修課證明；106 學年度(含)起入學研究生申請研究生學位考試時需取得臺灣學術倫理教育資源中心修課證明。
2. 研究生最遲應於學位考試三個月前通過符合各系（所、學位學程）專業領域之論文計畫書審查(Proposal Hearing)。
3. 研究生學位考試申請時，請加附投稿接受證明（抽印本或論文被接受信函）與 Turnitin 論文原創性報告供所屬系所審查。
   依學位授予法第 16 條規定，論文以公開原則，若因涉及機密、專利事項等因素需檢附證明文件另繳交論文延後公開申請書(南臺圖書館)提出申請，經各系(所、學位學程)學術委員會審核通過後才可延後公開。
4. 進行學位考試時，若學位考試委員提出論文題目需修正者，請於學位考試結束後重新列印更正後論文題目之評分表與論文及格證明書予學位考試委員登分及簽名；學位考試評分表與論文及格證明書需為確定論文題目，請勿塗改。
5. 指導教授請於學位考試後(最遲應於 2 月 3 日前)將成績評分表與學位考試系統列印評分確認表送回註冊組(日博碩 L103/碩專班 L105）。 論文及格證明書於研究生辦理離校手續時交由研究生繳回註冊組(日博碩 L103/碩專班 L105）。
6. 已申請學位考試之研究生，若因故無法於該學期內完成學位考試，應於學校行事曆規定學期結束日(1 月 31 日)之前，報請學校撤銷該學期學位考試之申請，逾期未撤銷亦未舉行考試者，以一次不及格論。

Southern Taiwan University of Science and Technology
1st semester of 2022 academic year
Graduate students' degree examination timetable

Item	Content	1st session Date	1st session Week	2nd session Date	2nd session Week	Subject	Documents should be completed	Remarks
1	Announcement for degree examination carry out	2022.09.16	2nd	2022.09.16	2nd	Registration office (L103)	G1.Degree examination announcement	
2	Degree examination application	2022.10.11 | 2022.10.16	6th	2022.11.14 | 2022.11.20	11th	students	S1.Thesis abstract S2. Declaration Thesis draft(one copy) Contribution acceptance evidence（acceptance letter of offprint or thesis） Assigned documents by the department/institute S4. Turnitin Similarity Report L1. Application for Embargo of Thesis/Dissertation(STUST)	Applicants please login the Degree Exam Application System to complete application procedure and also submit required documents to your departmental or institute office. For students who need to delay public release of their theses/dissertations due to confidential or patent matters, or prohibition by law, they should submit the Application for Embargo of Thesis/Dissertation(STUST) with the documentary evidence to their departmental Academic Committee for review.
3	First review by Department/Institute	2022.10.17 | 2022.10.21	7th	2022.11.21 | 2022.11.25	12th	Department/ Institute	D1.Degree examination qualification assessment Dissertation/Thesis Proposal Hearing	Department/institute review based on its rule
4	Assessment for course credits completed	2022.10.24 | 2022.10.28	8th	2022.11.28 | 2022.12.02	13th	Registration office (L103)	D1.Degree examination qualification assessment result announce Dissertation/Thesis Proposal Hearing	Assessment result return to department/institute to announce.
5	Suggestion list for degree examination committee members	2022.10.31 | 2022.11.06	9th	2022.12.05 | 2022.12.11	14th	Department/ Institute	D2.Suggestion list for degree examination committee members	Suggestion list submit to registration office for dean of academic affairs selection.
6	Examination committee members list confirmed	2022.11.07 | 2022.11.11	10th	2022.12.12 | 2022.12.16	15th	Department/ Institute	D4.Approval letter for degree examination carry out	Please refer to the instruction for budget planning
						Registration office (L103)	G2. Request list for approval of committee member appointment letter G3. Letter of appointment G4. Committee member agreement	Please respond to the appointment rejection and arrange for other appointment.
7	Submission thesis draft to the committee	2022.11.14 | 2022.11.18	11th	2022.12.19 | 2022.12.23	16th	Department/ Institute	Thesis draft (one copy for one committee member individually)	Sent by your department/institute
8	Examination date announcement	2022.11.21 | 2022.11.25	12th	2022.12.26 | 2022.12.30	17th	Department/ Institute	S1.Thesis Abstract	Offered by graduate students
9	Examination Date	2022.11.28 | 2023.01.31	13th ~22th	2023.01.03 | 2023.01.31	18th ~22th	Department/ Institute	D7. Receipt of oral defense committee members fee D8. Scoring Sheet(one copy for one member) D9. Thesis verification certificate	D8-9 submit to your advisor before the examination date
10	Leave-School Procedure Processing	2023.01.17 | 2023.02.10	20th ~ winter vacation	2023.01.17 | 2023.02.10	20th ~ winter vacation	Graduate students	G5. School leaving check-off list	

1. Graduate students enrolled in and after 2017 must finish the Research Ethics Education Online Program and pass the course final exam, getting **the certificate of the Research Ethics Education Center** before their graduate degree exam application.

2. Graduate school students are required to pass the departmental dissertation/thesis Proposal Hearing no later than three months prior to the dissertation/thesis defense.

3. When apply graduate student degree examination application, please attach the contribution acceptance evidence（acceptance letter of offprint or thesis）and **Turnitin Similarity Report** for your department/institute assessment.

   Theses/dissertations are to be made public under Article 16 of the Degree Conferral Act. For students who need to delay public release of their theses/dissertations due to confidential or patent matters, or prohibition by law, they should submit the Application for Embargo of Thesis/Dissertation(STUST) with the documentary evidence to their departmental Academic Committee for review. Only with the departmental approval will the public release be postponed.

4. If degree examination committee members ask you to revise your thesis topic, please print out the evaluation form and thesis verification certificate in corrected thesis topic for members scoring and signature. The thesis topic on your thesis scoring sheet and thesis verification certificate should be confirmed and could not be altered.

5. Advisor must return all the scoring sheets signed by committee members back to the registration office (L103). Graduate student return thesis verification certificate to registration office when apply for school leaving.

6. When graduate students who have already applied to join the degree examination are unable to complete in that semester, they should apply for the degree examination for that semester to be cancelled before the end of the semester (January 31, 2023), according to the university calendar. Expire cancellation and no examination held will be recorded in one failure.

Degree Exam Application
https://aura.stust.edu.tw/DegreeApp/login.aspx

Research Ethics Education Online Program
https://ethics.moe.edu.tw/

Turnitin Plagiarism Spectrum
http://www.turnitin.com/zh_tw/